



Village of Black Earth

Village Board Meeting

1210 Mills St., Black Earth, WI 53515

Tuesday, June 4, 2024 | 6:00 p.m.

MINUTES

1. Call to Order/Roll Call – The meeting was called to order by President Terry Moyer at 6:00 PM. In attendance: Terry Moyer, Scott Patchin, Pam Louis-Reindl, Tyler Munson, Dylan Helmenstine, and Mitch Hodson. Also in attendance Matt Kahl – Public Works Director and Bailey Anderson – Library Director.
2. Pledge of Allegiance – Stated by all present.
3. Proof of Posting: Read by President Moyer: A copy of the notice was delivered to the following on Monday, 06/03/24: emailed to the Star News and Lake Ridge Bank – Black Earth; posted at the Black Earth Municipal Building, Black Earth Post Office, and Black Earth Web Page.
4. Public Comment (Please limit to 3 minutes)
 - a. James Coyle requested information regarding raze order completed by Tracy Johnson. Feels that the policy has not been being followed and that there are other properties in the village that are not being held to policy. There were four other letters sent to property owners to fix.
5. Discussion/Action: Board/Committee Assignments – Appointment to Vacated Board Seat. Sarah Morrow moved out of the village limits thus vacating her seat. President Moyer appointed Tom Marks to fill the seat. Motion was approved by Mitch Hodson and seconded by Dylan Helmenstine. No questions, all Ayes, none opposed. Tom was sworn in by President Moyer. Lauri Statz will be appointed to The Parks and Recreation Committee. Motion made by Mitch Hodson and seconded by Scott Patchin. All Ayes, none opposed.
6. Discussion/Action: Approval of Meeting Minutes from May 7, 2024. All Ayes, none opposed to approve minutes.
7. Discussion/Action: Resolution 2023-02 Adoption of the Public Participation Plan for the Village of Black Earth Comprehensive Plan Update – Motion to approve made by Mitch Hodson, Seconded by Dylan Helmenstine. Opposed by Scott Patchin, motion passed 5-1.
8. Discussion/Action: Plan Commission Recommendation Regarding Conditional Use Permit Application for 1705 Center St, Black Earth. Parcel #: 107/0806-351-8531-1. Motion carried to approve by Dylan Helmenstine and seconded by Tom Marks. All Ayes.
9. Discussion/Action: Temporary Seller's License Sky Ink Pyrotechnics – Fireworks Sales: Dale Krusan presented that they will sell out of a 20x20 tent at the Shoe Box beginning June 17th, and to be taken down by July 5th. Mitch Hodson required to abstain as he represents the Fire Department. Motion by Scott Patchin to approve contingent upon approval of the Fire Chief. Seconded by Tyler Munson. All Ayes, none opposed.
10. Discussion/Action: Temporary Alcohol Licenses/Picnic License Application, Fee Waiver: BEvents – Motion to approve made by Mitch Hodson and seconded by Scott Patchin. Pam Louis-Reindl abstained as she is a member of the BEvents. Tyler Munson asked about the number of permissible licenses in the village. All Ayes, none opposed.
11. Discussion/Action: Class "B" and "Class B" Retailers License Applications
 - a. Pounds LBS, LLC. Agent: Brandon Weinberger. Location of Premises: "The Shack" 1103 Mills St, Black Earth, WI. – Motion to approve by Pam Louis-Reindl and seconded by Mitch Hodson. All Ayes, none opposed.
 - b. Black Earth Lanes, LLC. Agent: Kristen Evans. Location of Premises: "Black Earth Lanes" 1031 Mills St., Black Earth, WI. – Motion to approve by Pam Louis-Reindl and seconded by Mitch Hodson. All Ayes, none opposed.
12. Discussion/Action: Class "A" and "Class A" Retailers License and Cigarette License Applications
 - a. Black Earth BP, Inc., Agent: Gurmit Singh. Location of Premises: Black Earth BP, 1525 State St., Black Earth Black Earth, WI. – Motion to approve by Pam Louis-Reindl and seconded by Tyler Munson. All Ayes, none opposed.
 - b. Kwik Trip, Inc. P.O. Box 2107, LaCrosse, WI 54602. Agent: Brandon Endthoff. Location of Premises: Kwik Trip, 1110 State St., Black Earth, WI. – Motion to approve by Pam Louis-Reindl and seconded by Tyler Munson. All Ayes, none opposed.
13. Discussion/Action: Street Use Application: Closure of Webb Street between Mills and Center St. June 29, 2024 – Motion to approve by Dylan Helmenstine and seconded by Tyler Munson. All Ayes, none opposed.
14. Discussion/Action: Johnson/Block Accounting Services Proposal – Questions proposed regarding what services will be covered in the monthly fee, set up cost and payroll services. The board was wondering if Civic does payroll? We need to verify that the services we think we are getting at this cost we are truly receiving as it seems rather inexpensive for what we were given the impression that it would cover. Motion to approve by Mitch Hodson and seconded by Pam Louis-Reindl, contingent upon getting the additional information regarding service. All Ayes, none opposed.
15. Discussion/Action: 1311 Madison St, Parcel 107/0806-264-5612-4 Parcel was inspected on Wednesday with no plans for its future yet. The Board wants to table this topic until the July meeting and then discuss further. Motion to approve by Mitch Hodson and seconded by Tyler Munson. We will send a notice to the property owners. All Ayes, none opposed.
16. Discussion/Action: Resolution 2023-03 Annual Compliance Maintenance – WI DNR – Motion to approve resolution by Pam Louis-Reindl and seconded by Tyler Munson. All Ayes, none opposed.
17. Discussion/Action: Approval of Asbestos Abatement at Well 1 – Discussed all quotes presented. Motion to approve Dirty Ducts quote, pending the addition of square footage. Motion seconded by Scott Patchin. All Ayes, none opposed.

18. Discussion/Action: Electric Utility Review – No response from Jeff Stanek. The last review was completed in January 2022. President Moyer will reach out again to try and set up a review. The board did get a review from Vanguard at the end of 2023.
19. Discussion/Action: GO Note Spending – Seal coating and Chip Sealing came in \$20,000 under the quote. The remaining balance of GO Note is \$130,000 and we will complete the designation of funds during the July meeting.
20. Discussion/Action: Invoices to be Paid – Motion to approve by Pam Louis-Reindl and seconded by Scott Patchin. All Ayes, none opposed.
 - a. Black Earth Fire District – did not attend this meeting, their next meeting is July 11.
 - b. Clerk/Treasurer & Financial Reports – Financial reports provided.
 - c. Dane-Iowa Wastewater Commission – No violations to be reported. Board seats have changed, and their next meeting is June 20th, 2024.
 - d. Economic Development Committee – Groundswell Presentation of Trail System, would like some public support for this. Next meeting not set yet.
 - e. Emergency Management – Has not met yet, and no meetings set yet.
 - f. EMS Committee – Changes in officers, Dan Behringer is President. They discussed expansion on joint events with Black Earth. The liability concerns were addressed with solutions. The next meeting will be July 11, 2024.
 - g. Gateway to the Driftless – No meeting
 - h. Library Board – Bailey Anderson discussed that their last meeting was May 21st (during the storm) where they addressed bills and adjourned.
 - i. Library Director Report (Anderson) – Announced that the summer program has begun, and they are having programs every day at the park and/or library. They also have a Garden Club that is being led by a volunteer in Veterans Park.
 - j. President's Report (Moyer) – Discussed Dani Fields' resigning as of June 1st. She had worked with Beth Marty to complete what needed to be done. Please put update on Comprehensive Plan as a standing line item which was suggested by Dylan Helmenstine.
 - k. Public Works Director Report (Kahl) – Has not met since March. They are spending a lot of time chipping due to the destructive storms that came through and took out many trees. They ended up with 45 tons of material and logged 105 hours of just chipping which is comparable to an entire year's time of brush chipping. The chip sealing project has been completed.
 - l. Public Works Committee - Has not met since March, but the next meeting is scheduled for June 24th at 5:30PM.
 - m. Parks Committee – Met 5/30, Scott Patchin is Chairman. The tree placement in Veterans Park is moving forward. Trees will be donated by Olson Toon and placed in the ground by them as well. The next agenda has items for the basketball court and tennis court. Major stuff moving forward. Next meeting set for June 27th, 2024.
 - n. Police Committee - The next meeting is tomorrow night, discussing joint coverage.
 - o. Electrical Superintendent Report (Meier) – Substation frame brought back from Platteville.
 - p. Vanguard Commission – No meeting due to the storms, and the next meeting is TBD.
21. Motion to enter into closed session pursuant to Wis. Stats. 19.85(1)(c), Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." (Considering Employment, promotion, compensation or performance) (Roll call vote) – Patchin motioned to go into closed session. In attendance – Terry Moyer (yes), Scott Patchin (yes), Pam Louis-Reindl (yes), Tyler Munson (yes), Mitch Hodson (yes), Dylan Helmenstine (yes) and Tom Marks (yes). No further action needed.
22. Any other business that may be brought before the board on future agendas.
 - a. Research spring and fall cleanup dumpsters
 - b. Computer disposal
 - c. Employee Handbook
23. Setting of the Next Village Board Meeting: July 2, 2024 – Consider Holiday week. Village Board set the next meeting for July 10th due to holiday week.
24. Adjournment – Motion to adjourn by Scott Patchin and seconded by Mitch Hodson.

Village Board Members

Terry Moyer, Scott Patchin, Pam Louis-Reindl, Tyler Munson, Mitch Hodson, Dylan Helmenstine

Request for persons with disabilities who need assistance to participate in this meeting should be made to The Village Office at 608-767-2563.

Minutes taken by Terry Moyer, Village President and prepared by Danielle Eastman, Village Administrative Assistant.

Public Attendance via Zoom
Meeting ID: Passcode: Phone:
 Online: