



# Village of Black Earth

## Village Board Meeting and Public Hearing

1210 Mills St., Black Earth, WI 53515  
Tuesday, November 18, 2025 | 6:00 p.m.

### Minutes

1. Call to Order/Roll Call – Meeting called to order at 6:00PM by Terry Moyer. In attendance: Terry Moyer, Mitch Hodson (by phone), Dylan Helmenstine, Jen Schuetz, Nathan Cavanagh and Joe Winandy. Absent is Tom Marks. Also in attendance, Matt Kahl – Director of Public Works and Don Cole and Brenda Barsness for agenda item 6a.
  2. Pledge of Allegiance – Recited by all in attendance.
  3. Proof of Posting: A notice of the public hearing was published in the Times Tribune newspaper on November 6, 2025, and was posted at the Black Earth Municipal Building, Black Earth Post Office and Black Earth Web Page on November 3, 2025. Letters of notification were sent to residents within 200ft of parcel of topic on November 3, 2025. A copy of the notice was delivered by Monday, November 17, 2025, to the following: emailed to the Editor of the Times Tribune, posted at the Black Earth Municipal Building, Black Earth Post Office, and Black Earth Web Page. – Read aloud by Terry Moyer.
  4. Public Hearing: Variance Application submitted by Donald Cole 1915 Maple St. - Parcel # 107/0806-351-2343-0 – No public in attendance. Motion to close the public hearing by Dylan Helmenstine, second by Jen Schuetz, all ayes, none opposed motion carried.
  5. Public Comment (Please limit to 3 minutes) – No public in attendance.
  6. Discussion/Action: Recommendation from Board of Appeals
    - a. Variance Application – Submitted by Donald Cole 1915 Maple St. - Parcel #107/0806-351-2343-0. Application for accessory structure placement.
      1. Motion to approve the recommendation with the following verbiage by Dylan Helmenstine, second by Jen Schuetz all ayes, none opposed motion carried.
        - a. That a variance to [§310\(13\)\(c\)](#) Accessory Uses and Structures for a proposed accessory structure – one (1) shed – on the existing blacktop pavement in the **front yard** of 1915 Maple Street., Parcel No. [107/0806-351-2343-0](#), is granted.
7. Motion to enter closed session pursuant to Wis. Stats. 19.85(1)(c), Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” (Considering Employment, promotion, compensation or performance) (Roll Call Vote) – No closed session necessary tonight.
8. Motion to arise from Closed Session
9. Any other business that may be brought before the board on future agendas.
10. Next Meeting:
  - a. Tuesday December 2, 2025 @ 6PM – Regular Village Board with Budget Public Hearing.
11. Adjournment – Motion to adjourn by Jen Schuetz, second by Nathan Cavanagh. Meeting adjourned at 6:04PM.

*Minutes taken from audio by Dani Eastman – Village Administrative Assistant*

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#### Village Board Members

Terry Moyer, Mitch Hodson, Dylan Helmenstine, Jen Schuetz, Nathan Cavanagh, Tom Marks and Joe Winandy

Request for persons with disabilities who need assistance to participate in this meeting should be made to The Village Office at 608-767-2563.