



Village of Black Earth
Emergency Management Committee
May 8th, 2025 | 5:00 pm.
Village of Black Earth Meeting Room
1210 Mills St., Black Earth, WI 53515

Minutes

1. Call to Order – Called to order at 5:00 PM
2. Roll Call / Confirmation of Quorum - Present – Dylan Helmenstine, Nathan Cavanagh, Jen Schuetz and Mitch Hodson. Absent is Tyler Munson. Also present is Matt Kahl – Public Works Director. Quorum met.
3. Confirmation of Public Notice. A copy of the notice was delivered by Wednesday May 7th, 2025 by email to the Editor-Star News and Lake Ridge Bank-Black Earth; posted at the Black Earth Municipal Building, Black Earth Post Office, and Black Earth Village Website. – Read aloud by Dylan Helmenstine.
4. Public Comment (3 minutes per person) – No public present.
5. Discussion/Action on Meeting Minutes from 9/21/2021, 10/12/2021, 10/19/2021, 11/8/2021, 10/10/2023 and 8/8/2024. – Motion to approve minutes by Jen Schuetz, seconded by Nathan Cavanagh. All ayes, none opposed. Motion passed unanimously.
6. Discussion/Action on Current Events Related to Emergency Management
 - a. Village Department and Agency Updates
 - i. Fire – No update
 - ii. EMS – Will be meeting tonight so will have an update for the board at the next meeting.
 - iii. Clerk’s Office – Vacant
 - iv. Public Works – Hopefully will be starting some stormwater projects. Generators should be showing up in late July or early August hopefully.
7. Discussion/Action on “Response Plan Update Calendar”. – Discussed calendar, no action taken.
8. Discussion/Action on initial review of Response Plan Contacts List. – Discussed contact list and divided amongst committee members to update.
9. Discussion on Response Plan Legal & Ordinance References. – Discussion amongst committee, to research and update at next meeting.
10. Discussion on Response Plans Dane County Emergency Management Forms. – Discussion amongst committee, to research and update at next meeting.
11. Discussion/Recommendation: Rapid H2O systems to be used by emergency personnel to protect critical response structures. – No discussion, no recommendations, item to be carried to next meeting.
12. Other Items for Future Agenda Discussion
 - a. *Agenda Item 11 – Discussion/Recommendation: Rapid H2O Systems to be used by emergency personnel to protect critical response structures.*
 - b. *Finalizing contacts list, legal and ordinance references and emergency management forms.*
 - c. *Begin discussion of basic plan introduction and plan maintenance sections.*
13. Setting the next meeting date – Thursday, June 5th @ 5:30 PM.
14. Adjournment – Motion to adjourn by Nathan, seconded by Mitch Hodson. All ayes, none opposed. Meeting adjourned.

Committee Members: Mitch Hodson, Dylan Helmenstine, Vacant (at time of posting) and Tyler Munson
Alternate: Terry Moyer

Requests for persons with disabilities who need assistance to participate in this meeting should be made to the Village of Black Earth Office at 608-767-2563.

Notice is hereby given that a quorum of the Village Board may be present on this day to gather information about all items that appear on this agenda, a subject over which they have decision-making responsibility. This constitutes a meeting of the Village Board pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993), and must be noticed as such although the Village Board will not take any formal action at this meeting.

Minutes taken from audio by Dani Eastman – Village Administrative Assistant.