



Black Earth Public Works & Utilities Committee

Monday, August 21, 2023 | 5:30 pm.

Black Earth Municipal Building
1210 Mills St., Black Earth, WI 53515

DRAFT MINUTES

1. Call to Order. *Chair Scott Patchin called the meeting to order at 5:30pm.*
2. Roll Call / Confirmation of Quorum. Upon roll call present: Scott Patchin, Tyler Munson. Absent: Pam Louis-Reindl. Also present: PWD Matt Kahl, Nick Bubolz of Town and Country Engineering, Vanguard Superintendent Shawn Dilley via Zoom, and Clerk/Treasurer Dani Fields.
3. Confirmation of Public Notice. *Scott read the notice aloud.*
4. Public Comment: *No one present.*
5. Discussion/Action on Meeting Minutes from July 24, 2023
Scott/Tyler motion to approve minutes as presented. Motion carried unanimously.
6. Discussion/Action on Vanguard Superintendent Report / Vanguard Activities
 - a. Shawn - Some storms lately, few outages. Bad underground transformer took out a good chunk of power for Town of Vermont recently. Issue with checks getting cashed in Vanguard's name, will need to work on issues with the bank. Bruce Beth requested some time for next board meeting to discuss transformers. Shawn exits the meeting at 5:39pm.
7. Discussion/Action on Infrastructure Needs: Generators
 - a. Nothing back yet.
8. Discussion/Action on South Street/Premier Co-Op Property
 - a. Dani is waiting to hear back from attorney.
9. Discussion/Action – Town and Country Engineering Updates (Nick)
 - a. Wells - Waiting on quotes to pull wells. No new updates.
 - b. Water System Master Plan - Wrapping up; draft is done. Going to discuss with Matt once draft is reviewed.
 - c. Road Capital Improvement Planning - Haven't heard back from June 30 submittal yet. Submitting sewer before Sept 30. Will hear back early 2024 for sanitary sewer. Need to get PSC approval before water; would need a full rate case.
10. Discussion/Action on Trees Near Hwy 14 Bridge / Black Earth Creek
 - a. Scott has not contacted yet; will be meeting with homeowner.
11. Discussion/Action on Repairs for 2005 International Truck
 - a. Matt got rough numbers, approx. \$16k. just got quote this evening, have not fully reviewed. Will review and prioritize. This truck is only salt truck and salt storage. Brainstorming ideas for salt storage.
12. Discussion/Action on Chip Sealing/ Crack Filling Village Streets
 - a. Red Hawk subdivision approx. \$80-90k just for chip sealing. \$7k for manhole reheating work; waiting to hear back for crack filling.
13. Discussion/Action on Street Sweeper Updates
 - a. Repairs are underway; no updates
14. Discussion/Action on Village Municipal Building Repairs
 - a. Interior/Exterior Repairs, Renovations, Updates, Painting
 - b. Dani coordinated with a skylight company. Rep came out to evaluate status of building's skylight. In very poor condition; over \$40k to replace. Need to plan for replacement or other alternative; only a matter of time before it fails.
 - c. Scott met with several power washing and painting companies.
 - d. Matt suggested putting an RFP out since the large range of quotes; make sure we have full expectations written.

Scott/Tyler motion to accept quote for power washing from RVR Services. Motion carried unanimously. Dani to contact companies not selected.

15. Discussion/Action on Village Municipal Building Power Washing & Painting
Discussion on services needed for building.
Tyler/Scott motion to select quote for The Painter Lady and take it to the full board. Will head to full board for discussion.
16. Discussion/Action on 2024 Budget Prep and GO Spending
 - a. Crack filling, chip sealing red hawk - \$100k
 - b. Wellhouse \$??
17. Discussion/Action 2024 Water/Sewer Budgets
 - a. Budgets were briefly reviewed, no action.
18. Other Items for Future Agenda Discussion
 - a. Bruce Beth - Full Board meeting re: substation updates.
 - b. South Street/ Premier Co Op
 - c. Trees near Hwy 14 Bridge
 - d. International truck repairs
 - e. Chip sealing/crack filling village streets
 - f. Street sweeper updates
 - g. Make board aware of skylight issue
 - h. Painting
19. Setting the next Public Works Committee meeting date
 - a. September 25, 530pm
20. Adjournment
Scott/Tyler motion to adjourn. Meeting adjourned at 6:30 pm.

Minutes prepared by Dani Fields, Clerk/Treasurer