



Black Earth Public Works & Utilities Committee

Monday July 28th, 2025 | 6:30 pm.

Black Earth Municipal Building
1210 Mills St., Black Earth, WI 53515

Minutes

1. Call to Order – Called to order by Mitch Hodson at 6:32PM.
2. Roll Call / Confirmation of Quorum – Present: Tyler Munson, Mitch Hodson and Terry Moyer. Absent – Pam Louis-Reindl. Also present is Matt Kahl – Director of Public Works.
3. Confirmation of Public Notice. A copy of the notice was delivered by **Friday July 25, 2025**, by email to the Editor of the Times Tribune - Black Earth; posted at the Black Earth Municipal Building, Black Earth Post Office, and Black Earth Village Website. Read aloud by Mitch Hodson.
4. Public Comment (3 minutes per person)
5. Discussion/Approval: Meeting Minutes from June 25th, 2025 – Motion to approve by Terry Moyer, seconded by Tyler Munson. All ayes, none opposed. Motion carried.
6. Discussion/Action: Vanguard Superintendent Report/Vanguard Activities – Public Works Director is absent, but Public Works Director Matt reports from Kurt that they have been working on the transformer project and putting poles up.
7. Discussion/Action: Transformer/Substation Updates
8. Discussion/Action: Public Works Director Report – Ordered stickers to update ATV/UTV signs for hours of operation. Did have a fire hydrant hit near Black Earth Creek Park, was a hit and run, but working on fixing that. Painting on Mills St will be happening, cross walks, parking stalls, etc. Wood chips will be getting replenished in Veterans Park and Sunny Field Park. Doing meter reads and chipping brush.
9. Discussion/Action: Town and Country Engineering Updates – Provided by Nick Bubolz from Town and Country.
 - a. Sewer Rate Scope of Services – Pushing to get this done this fall.
 - b. Water system report – Discussion held.
 - c. Other – Briefly updated on Black Earth Creek Park work.
10. Discussion/Action: Equipment Needs/Future Purchase Planning
 - a. Hydrant Buddy – Every year we have to borrow a hydrant buddy from Wisconsin Rural Water Association to open our valves when testing as they are getting a little sticky and cannot be opened by one person unless using this tool. Public Works is hoping that the Village could just purchase one so one would be in house in case of emergency. Motion to approve by Terry Moyer, seconded by Tyler Munson. All ayes, none opposed motion carried.
11. Discussion/Action: Street Sweeping Contract for Cross Plains – Update from Matt, open ended contract with Cross Plains to help them when needed. Mitch Hodson would like to see the money paid from Cross Plains for sweeping go towards replacement of the street sweeper when needed.
12. Discussion/Action: Electronic Meters – Discussion of implementing electronic meters in the utility. No action today.
13. Discussion/Action: Municipal Office Parking Lot Seal Coating – Discussion of bids presented by Matt Kahl. Motion by Mitch to approve quote from WisCoat, seconded by Terry Moyer. All ayes, none opposed, motion carried.
14. Other Items for Future Agenda Discussion
 - a. Budget
15. Setting the next meeting date – TBD
16. Adjournment – Motion to adjourn by Terry Moyer, seconded by Tyler Munson. All ayes, none opposed. Motion adjourned.

Minutes taken from meeting audio by Dani Eastman – Village Administrative Assistant.

Notice is hereby given that a quorum of the Village Board may be present on this day to gather information about all items that appear on this agenda, a subject over which they have decision-making responsibility. This constitutes a meeting of the Village Board pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494 N.W. 2d 408 (1993), and must be noticed as such although the Village Board will not take any formal action at this meeting.

Public Works Committee: Mitch Hodson – Chair, Pam Louis-Reindl, Tyler Munson Alternate: Jen Schuetz, Terry Moyer, Matt Kahl – Public Works Director, Kurt Meier – Vanguard Superintendent.