



Black Earth Parks, Grounds, and Recreation Committee
Monday, July 18, 2022 6:00pm
Village Hall Meeting Room, 1210 Mills St., Black Earth, WI 53515

Minutes Draft

1. **Call to Order.** Chair Brammerson called the meeting to order at 6:01pm.
2. **Roll Call and confirmation of Quorum. Upon roll call present:** Jared Brammerson, Scott Patchin, Meagan Kahl. Absent: James Coyle, Lauri Statz. Also present: Public Works Director Matt Kahl, Deputy Clerk Dani Franco.
3. **Proof of Posting.** A copy of the notice was delivered on 7/15/2022 to the following: by fax to the Star News and State Bank of Cross Plains Black Earth branch; posted at Black Earth Municipal Building and Black Earth Post Office; Black Earth Village Web Page. *Noted.*
4. **Public Comment** *None.*
5. **Approve Meeting Minutes from:** May 11, 2022
Scott/Meagan motion to approve minutes as presented. Motion carried 3-0.
6. **Discussion/Action Installation of “Little Free Library” at Red Hawk Subdivision Park**
Dani gave summary of Little Free Library request. Resident Stephanie Sinz purchased the LFL from a local Scout and would like to place in Red Hawk Subdivision Park. Stephanie has a group of willing volunteers to install the LFL and has purchased all materials necessary.
Scott/Meagan motion to approve installation of Little Free Library on the condition that PWD Kahl approves the installation location. Motion carried 3-0.
7. **Discussion/Action on Cooper Property**
 - a. Closing has not taken place yet. Will have more information once ownership transfer officially occurs.
8. **Discussion/Action ballfield at BE Elementary/Community Park**
 - a. Developer Todd Wiegand backed out on Elementary School project. No other updates currently.
 - b. Jared stated ARPA funds can be used for ballfield but not sure if that is the best way to use the funds; possibly better to use for needed equipment elsewhere instead of ballfield. Will need to find other options to fund.
 - c. Matt has gotten ballfield replacement quotes, waiting for another quote. Work in progress still.
9. **Discussion/Action Ripp Subdivision Path**
 - a. Signage
 - i. Will discuss at budget time. (Parcel 0806-351-6610-1)
 - b. Discussion on paving path. Possibility of better pricing in 3 years when Hillside Rd is reconstructed.
10. **Discussion/Action on Veterans Park**
 - a. Matt updated the committee on activities at Veterans Park.
 - b. Stump grinding and grass seeding is done. Cosmetic improvements– replaced boards on wellhouse fence. Cosmetic touchups just “lipstick on a pig” for needed replacement down the line.
 - c. Tree Replacements
 - i. Olson Toon donated a tree – need to come and pick it out when we are ready.
 - ii. Bruce Company has not submitted their quote.
 - d. Discussion on keeping greenspace in Park. Committee decided they like the greenspace and don’t want to encroach on that, especially with new wellhouse eventually coming.

11. Discussion/Action on any “Pet Projects” of members

- a. AEDs
 - i. Meagan updated the committee on her work and research of outdoor, weatherproof AEDs. Recommended placement at Veterans Park and Community Park. Valuable asset to community; seconds count in an emergency. The box is not locked; need to balance security with access. The box emits a loud ‘scream’ alarm when the door is opened to deter tampering and to call attention when in use. Able to withstand high heat and cold temperatures. There will be an ongoing cost that will need to be budgeted. Batteries expire every 3-5 years, sticky pads will need to be replaced every so often. We could look for grants, otherwise use ARPA funds. Possibility to get discount prices through Sauk Prairie Healthcare/School District/District 1 EMS.

Scott/Jared motion to use ARPA funds to purchase two outdoor, weather-safe AEDs to place in Veterans Park and Community Park not to exceed \$8,000.00. Motion carried 3-0.

- b. Disc Golf – Meagan is continuing to look into locations for potential placement.
- c. Pickleball – Scott will bring more info for next meeting.

12. Discussion/Action Concerts in the Park

- a. Discussion on placement of tents. Decided that PW will not need to put up tents for Concerts.

13. Discussion/Action Future Planning – Budget Preparation

- a. The committee discussed a wish list for budget and future planning.
 - i. Enclosing ballfield – filling chain link gap on 1st baseline to enclose field.
 - ii. Ballfield replacement
 - iii. Ripp Subdivision Path / Paving near Wellhouse
 - iv. Tennis/Pickleball/Basketball court repaving
 - v. Playground equipment for Community Park – 3 to 5 year project
 - vi. Trees
 - vii. \$500/year to budget for AED part replacement (batteries, pads, etc.)
 - viii. Cooper Property - budget for demo and restoration if not selected for Knowles-Nelson Stewardship Grant. Need to find minimum requirements of compliance from Groundswell to uphold Village end of property transfer.

14. Other items for future agenda discussion

- a. Vets Park Trees
- b. Budget

15. Setting of Next Meeting

- a. August 16th 6:00 pm

16. Adjournment of Parks, Grounds and Recreation Committee

Scott/Meagan motion to adjourn. Motion carried 3-0. Meeting adjourned at 7:36pm.

Respectfully Submitted,

*Dani Franco
Deputy Clerk*