



**Black Earth Parks, Grounds, and Recreation Committee**  
**Tuesday, August 16, 2022 6:00pm**  
Village Hall Meeting Room, 1210 Mills St., Black Earth, WI 53515

## Minutes Draft

1. **Call to Order.** Chair Jared Brammerson called the meeting to order at 6:00pm.
2. **Roll Call and Confirmation of Quorum.** Upon roll call present: Jared Brammerson, James Coyle, Scott Patchin, Lauri Statz. Absent: Meagan Kahl. Quorum established. Also present: Public Works Director Matt Kahl, Deputy Clerk Dani Franco.
3. **PROOF OF POSTING:** *Noted*
4. **Public Comment** *None.*
5. **Approve Meeting Minutes from:** July 18, 2022  
*Scott/Lauri motioned to approve minutes as presented. Motion carried 4-0.*
6. **Discussion/Action on Cooper Property**
  - a. **Update on Groundswell compliance**
    - i. Jared gave update on Cooper property status. Village now officially owns property as of 8/1/22. Reviewed Groundswell MOU; only current obligation is to keep property zoned as conservancy.
  - b. **Removal of Current Structures**
    - i. Funding for demolition of current structures applied for in Knowles-Nelson grant. Not sure if Village will receive grant until mid-late October, after budget.  
*Jared/Scott motioned for Matt to list Cooper buildings on Wisconsin Surplus to begin process of removal/demolition of structures. Motion carried 4-0.*
7. **Discussion/Action on Ballfield at Community Park**
  - a. Discussion on necessary ballfield replacement. No action.
8. **Discussion/Action on Veterans Park**
  - a. **Picnic table / bench donation**
    - i. Scott was approached by Village resident John Bird, who wants to donate a wheelchair accessible picnic table for Veterans Park. Committee welcomed the idea. Discussion on type of picnic table – aluminum, wood, etc. Matt will look to where prior benches were ordered from so picnic table will match, and will bring back info to next meeting.
  - b. **Trees**
    - i. Discussion of purchasing any trees in Vets Park this year to give a head start before replacing other trees next year. Lauri has been talking with Lindsay Olson of Olson Toon Landscaping Inc. regarding tree donations. Olson Toon is offering a donation of 3 trees and included in the donation would be the installation of the trees. The donated trees will be approximately 3” in diameter.  
*Scott/James motioned to have Matt coordinate with Olson Toon to choose donated tree species, and also for Matt to spend up to \$700 to purchase one tree. Motion carried 4-0.* Committee wants the trees to get planted in the area to the south of the Vets Park shelter (near Harold Handel’s house – 1333 Mills).
9. **Discussion/Action on acquiring AEDs for Veterans Park and Community Park**
  - a. Jared reviewed what the Village Board decided on the AED funding request from last Board meeting. The board approved the use of up to \$8k in ARPA funds to purchase the AEDs but

there was a request that alternative funding sources were to be explored first: grants, fundraisers, etc.

- b. Matt told the committee about a conversation he had with Mitch that could possibly save money. Vanguard just got new AEDs. Mitch's idea was to get the old ones from Vanguard, test batteries & check if pads were still good, and buy a weatherproof cabinet to put one in. Can give it a trial and not have to spend as much on brand new. Some AEDs on back order, this might be a faster way to get them out in the community.
- c. Committee is in information gathering stage right now.

#### **10. Discussion/Action Future Planning – Budget Preparation**

##### **a. Discussion on budget**

##### **i. Park expense account proposals**

1. Park Maintenance Supplies: Requested \$3500 + rollover
2. Park – Equipment: Requested \$2500 + rollover
3. Park – Mulch/chips: Requested \$5190 + rollover
4. Ball Park Supplies: Requested \$6500 + rollover
5. Requested the creation of a Park Recreation account at \$25,000
  - a. Basketball & tennis/Pickleball resurfacing
  - b. Other recreational, non-playground equipment

- b. Matt gave a review of the ballfield field prep season. Phil Caminiti donated 120 hours of his time this summer to do ballfield prep and he said he was available to do it again for 2023. Matt suggested some sort of recognition for all of the work and time he puts into the ballfields and how much it is saving the Village by not having to hire the labor out.

#### **11. Other items for future agenda discussion**

#### **12. Setting of Next Meeting**

- a. Tuesday, September 13<sup>th</sup> at 6pm

#### **13. Adjournment of Parks, Grounds and Recreation Committee**

*Jared/James motion to adjourn. Motion carried 4-0. Meeting adjourned at 7:27pm.*

*Minutes prepared by*

*Dani Franco, Deputy Clerk*

<b>PARKS, GROUNDS, AND RECREATION COMMITTEE MEMBERS:</b> Jared Brammerson, James Coyle, Scott Patchin, Meagan Kahl, and Lauri Statz. Mitch Hodson; alternate.
--