

This will be an In Person meeting with an option to Join Zoom Meeting

<https://zoom.us/j/92185696863?pwd=MWxUMiY4eEY4T25FSnhFOUJEa1hPZz09>

Meeting ID: 921 8569 6863

Passcode: 141483

One tap mobile

+13017158592,,92185696863#,,,,*141483# US (Washington D.C)

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Dial by your location

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Find your local number: <https://zoom.us/j/92185696863?pwd=MWxUMiY4eEY4T25FSnhFOUJEa1hPZz09>

Web attendees: Please be sure your speakers are enabled on your computer devices. When you click on the meeting link, you will be prompted to download and install the Zoom application being used to host the meeting. Once installed, you will need to launch the application at which point you can enter your name and join the meeting. This entire process usually takes less than a minute and assumes you do not already have the application installed.

AGENDA

1. **Call Village Board meeting to Order/Roll Call.**
2. **Pledge of Allegiance**
3. **Proof of Posting:** A copy of the notice was delivered to the following on 12/31/2020 faxed to the Star News; posted at the Black Earth Municipal Building and Black Earth Post Office, posted on the Black Earth Web Page (www.blackearthwisconsin.com) and faxed for posting to the State Bank of Cross Plains – Black Earth Branch
4. **Public Comments.** (No longer than 3 minutes)
5. **Discussion/Action on new Village website design.**
6. **Discussion/Action on Committee Assignments.**
7. **Discussion/Action on Village Labor Attorney.**
8. **Discussion/Action on Village Hall furnace.**
9. **Discussion/action on Committee Reports:**
 - a. Vanguard Commission (Esser):
 - b. Black Earth Fire District (Scott):
 - c. Dane-Iowa Wastewater Commission (Esser)
 - d. Economic Development Committee Report (Esser)
 - e. Emergency Management Committee (Hodson):
 - f. EMS Committee Report (Brammerson):
 - g. Library Committee Report (Scott)
 - h. Public Works Committee Report (Hodson)
 - i. Public Works Director Report (Kahl)
 1. Black Earth Creek and DNR visit update
 - i. Parks Committee Report (Wahl)
 - j. Police Committee Report (Coyle)
10. **Discussion/information/action regarding Village Board minutes of December 1, 2020.**
11. **Discussion/Action Treasurer's Reports November, 2020**
12. **Discussion/action on Invoices to be paid.**
13. **Any Other Business That May Be Brought before the Board on future agendas:**
14. **Meeting Announcements:** February 2, 2021
15. **Adjournment of Village Board Meeting**

Please Note:

- Please note that upon reasonable notice all reasonable efforts will be made to accommodate the needs of individuals with disabilities through appropriate aids and services. For additional information or to request this service, contact the Municipal Clerk at 608-767-4901, or 1210 Mills Street., Black Earth, Wisconsin, or by fax at 608-767-2064. This notice may be amended in order to comply with Wisconsin's Open Meetings law. If this notice is amended, the final notice will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting, in the event of an emergency.

*Village Board Members: Village Board Members: Troy Esser, James Coyle, Mitch Hodson, Josh Wahl, Scott Patchin, Mary Scott, Jared Brammerson.
Posted: December 31, 2020*

Shellie Benish, WCMC, Administrator/Clerk/Treasurer

***** MINUTES *****

1. Call Village Board meeting to Order/Roll Call.

President Esser called the meeting to order at 6:00pm. Upon roll call present: Esser, Coyle, Hodson, Wahl, Patchin, Scott, Brammerson. Also present: Administrator/Clerk/Treasurer Benish, Deputy Clerk Franco, Public Works Director Kahl.

2. Pledge of Allegiance. Recited.**3. Proof of Posting:** A copy of the notice was delivered to the following on 11/27/2020 faxed to the Star News; posted at the Black Earth Municipal Building and Black Earth Post Office, posted on the Black Earth Web Page (www.blackearthwisconsin.com) and faxed for posting to the State Bank of Cross Plains – Black Earth Branch. Duly noted.**4. Public Comments.** (No longer than 3 minutes) No public comment received.**5. Discussion/Action on 2020 Street and Utility Improvements-Cleary Avenue and Maple Street- Pay request.** Nick Bubolz from Town and Country Engineering gave updates on status of Cleary/Maple Street project. Nearing completion for work this year, some touch up items next year. Punch list started, working with PWD Kahl on walkthroughs. Majority of work completed. Running close to budgeted amount, approx. \$260k. Two curb radii, some driveway repair, storm sewer end wall. May need to do some reconstruction on a resident's driveway. *Wahl/Hodson motion to approve pay request. Motion passes.***6. Discussion/Action on Black Earth Elementary School.** Esser gives background of referendum passing, new school will be built. Community Park is located on a lot of school property. Need to discuss what actions the Village will take. Kahl has spoken with School District (SD) and attended Economic Development (EDC) meeting. School wants to keep having high school games in Community Park, have friendly relationship with Village. Discussion on acquiring land to south and parking area for Community Park parking access. Board discussed concerns of cost – remodel, repair, or tear down options. Jordan Sinz, School District Administrator, stated the district is looking to have a cooperative relationship with Village about the property. No other firms have contacted them. Looking to work with the Village first before looking for outside organizations. New school estimated to open September 2022. Benish stated concerns of utility revenue loss from school moving out of Village. Hodson suggested creating a subcommittee for further discussion. Benish asked to inquire of demolition costs as part of due diligence for the Village.**7. Discussion/Action on streetlight by Red Hawk Subdivision.** Resident brought concern over lighting in Red Hawk Subdivision entrance. Requested additional lighting be placed in area. Hodson – PW committee talked about this. Difficulty putting a light there. Kahl stated it will cost about \$3-5k for install and labor. Black fiberglass pole with overreaching arm. *Wahl/Patchin to approve purchase and installation of additional streetlight in Red Hawk Subdivision. Motion passes.***8. Discussion/Action on ATV/UTV routes.** Discussion on marking ATV/UTV routes. Scott raised concern over ATVs on streets mixing with pedestrians. Concerned about sharing the road. *Hodson/Wahl motions to allow all streets ATV/UTV routes except highway 14, only able to cross Hwy. 14. Roll call vote: Esser Yes, Coyle No, Hodson Yes, Wahl Yes, Patchin Yes, Scott No, Brammerson No. 4-3 Motion passes by majority vote.***9. Discussion/Action on Snowmobile path through Community Park.** Kahl gives background of Community Park being a snowmobile path in the past but is concerned about damage to recently renovated park, concerns about blacktop damage. Discussion on changing route to circumvent renovations, avoid blacktop. *Esser/Hodson motions to move snowmobile path around parking lot. Motion passes***10. Discussion/Action on 2020 audit.** Benish gave information on upcoming annual Village audit. Wegner CPAs getting ready for audit in January, team will be here in February. Asks if Board wants to do an audit on TIF districts. Typically village has done this every 3-5 years, costs about \$1500/district. Asks if Board wants to do a Library audit. States Library is part of general fund, which is reviewed during general audit, but not in detail. If library is considering any upgrades or moving forward with any new build plans, before any debt can be issued a full audit has to be done and could help the Library prepare for planning. TIF districts 1 & 4 last audited a few years ago when closed out, longer ago for 3 & not one for TID 5 as a new district. Scott asked who assumes expense of Library audit. Benish stated Library assumes the expense, Village General Fund pays for it; Library will eventually need to pay it back. Scott states concerns about cost. Benish stated Library has been looking at new construction or upgrading and any debt issued will require an audit, this can help Library get ready for that process. Benish stated approximate costs generally about \$3k. *Esser/Hodson motioned to audit Library, not audit TIF districts. Motion passes.***11. Discussion/action on Committee Reports:**

- a. Vanguard Commission (Esser): last met 11/17. Losing two linemen, one to retirement, one to outside engineering firm. Looking to replace with an apprentice/journeyman next year as classes graduate. Next meeting 01/19/21.
- b. Black Earth Fire District (Scott): Did not meet, next meeting 1/14/21 6:30pm.
- c. Dane-Iowa Wastewater Commission (Esser) Last met 11/19. 2 new members for commission. Troge is rep from Black Earth, Arena president designated Jessica Voight as secretary. Commission might purchase river gauge, approx. \$1500.00. Reviewed phosphorus management, meeting with engineers for discussion next meeting. Next meeting 12/17/20.
- d. Economic Development Committee Report (Esser) Last meeting 11/18. Referendum discussion. Next meeting 01/19/21(tentative). Continuing work on the school discussion/Comprehensive Plan work.
- e. Emergency Management Committee (Hodson): Did not meet, no meeting set.
- f. EMS Committee Report (Brammerson): Did not meet, no meeting set.
- g. Library Committee Report (Scott) Last met 11/17 Next meeting 12/15. Secretary for library board stepped down, looking for candidates. Going to do bidding online for fundraiser (Friends of the Library), still doing 50/50 scholarship. Linda Colby read discussion adopting library handbook & library bill of rights. Tabled treasurer's report, paperwork was missing. Had closed session re: Library Director concerns.
 Scott – There was nothing that came out of closed session. Esser – is discussion continuing or is it done? Scott – We have another meeting 12/15. Hodson - is there a closed session? Scott – The agenda has not been set. Hodson – we are looking for resolution. Scott – anything discussed in closed session I cannot share. Wahl – Things move from the Village Board to the Library Board but nothing seems to come back to Village Board, no plan is moving forward. Esser – did you share our statement to the Library board from our closed session that we gave to you to present? Scott- No we did not talk about it because the closed session did not have to do with that - it was about a different topic. Wahl – did you ask to have it on the next agenda? Scott – yes I will be asking to have it on the next agenda. Esser – is the Library board waiting to appoint a secretary until they have a full board? Scott – they are looking for a candidate. Hodson – is the board setting an interim secretary? Scott – they are actively searching. Esser – did they send the minutes to you? Scott – they are always posted on the website. I did try and find it on the website but I did not have any luck. Historically they never sent the minutes into the Village. The secretary is supposed to send minutes but currently there is no secretary to do it. Esser – can temporary secretary send them to Shellie? Scott – yes. Esser explains that it is helpful for billing purposes, tracking meeting attendance. Scott – yes, can get them sent to Shellie. Esser – do you have any updates of the Finance and Communication Subcommittee? Scott –Named temporary secretary Gary Schuetz. Spent most of meeting developing mission statements and breaking down into communication and financial part. Statements to be sent to the Library Board for review. Drafted statements on racial equity and Library Board autonomy. Directed Library Board Director to develop statements and present at next meeting. Esser who is temporary secretary? Scott – it was Angie, now Gary. Benish – is Gary doing Secretary and Treasurer duties? Scott –will need to get confirmation, not sure. Brammerson - 11/17 item #10 from Library Board Agenda, “Update on 11/10/2020 village board meeting (Scott), comments on her report (Shaffer)” nothing came from this action item? Scott – Shaffer read a village report that she wanted to give at the Village board meeting but had trouble calling in to the meeting. She had a report to give but was unable to give it. Brammerson – yes, that’s the letter that she sent us. So was there any discussion? That happened after our meeting on the 10th, we asked you to take our discussion from the 10th to her but you said it couldn’t be put on the agenda but it looks like it was. Hodson - our closed session minutes could have been brought out since topics were related. Scott – they said it was not appropriate. Brammerson – anything to report on action item 10 from that meeting? Scott - No. They are going to discuss that at the next Library Board meeting, in closed session. Esser - We asked you to take the discussion to the agenda, it was there. Scott - They are aware of the Library Board’s statement but they couldn’t talk about it in closed session.
- h. Public Works Committee Report (Hodson) Last met 11/16. Talked about new truck, streetlight in Red Hawk, Next meeting 12/14.
 - i. **Public Works Director Report (Kahl):** Provided report on street project, everything looks good. Big orange truck, leak from steering box. \$850 replacement part. Died on road, had to tow, \$750 charge. Fuses were blown, wires melted together. One and only salt truck for the Village, about 15 years old, corroded, bought used 5 years ago from someone who had it for 10 years. Has not had DOT inspection in 5 years, going through with inspection now to get vehicle assessment. New truck came in 23rd, Middleton Ford Facebook page has picture of new truck. Radios, graphics not budgeted in from previous director, possible for next year spending. Sewer jetter is 43 years old. Still working but not efficient. Cross Plains did street sweeping. Brush ongoing, about 1 more week of leaf pickup weather permitting. Worked on getting alternate side parking signs taken down. Looking for guidance from the board on what to do with extra signs, possibly put on surplus site? Will delegate to Parks committee for decision. Currently in storage. Had a water main break day after Thanksgiving, was able to locate and repair. Speed boards have come in. Will be meeting with Benish and police department to discuss placement.
- i. Parks Committee Report (Wahl) Did not meet, Next meeting date TBD.

- j. Police Committee Report (Coyle) Last met 11/30. 23 kids for village for Toy Drive. 12/6 is shop with a cop. Police will do shopping to take back to families this year due to COVID. Hodson wants to have notice from the county when police are pulled away from their duties in the Village. Patchin suggested discussing in new contract. Next meeting 1/14/21.

12. Discussion/information/action regarding Village Board minutes of November 10 & November 16, 2020.

- a. Coyle – change wording of #1 “Public hearing” to “village board meeting” *Esser/Wahl motioned to approve with change of wording.*

13. Discussion/Action Treasurer’s Reports October, 2020

- a. Benish discussed report. Set to collect approx \$2.9 million in tax collection. *Esser/Brammerson to approve Treasurer’s report. Motion passes.*

14. Discussion/action on Invoices to be paid. *Hodson/Patchin to approve invoices. Motion passes.*

15. Any Other Business That May Be Brought before the Board on future agendas:

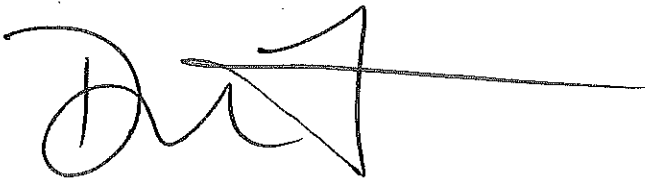
- a. Website updates

16. Meeting Announcements: Next Meeting January 5, 2021 6:00pm

17. Adjournment of Village Board Meeting

- a. *Patchin/Hodson to adjourn, approved. Meeting adjourned 8:23pm*

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Dani Franco', with a long horizontal line extending to the right.

Dani Franco
Deputy Clerk

Village Bills Paid by ACH-DEC 2020

Customer	Amount
US Cellular	\$112.04
MG & E	
1210 Mills St.	\$63.03
1221 Park St.	\$48.75
712 Blue Mounds St.	\$69.57
1401 Hillside - Well	\$55.26
TOTAL MG&E	\$236.61
Health Insurance	\$10,934.20
Black Earth Utilities	\$3,606.62
PSN-Credit Card	\$49.95
Payroll	\$34,855.29 2 PAYROLLS DEC.
TOTALS	\$49,794.71

Vendor	Vendor Name	GL Account and Title	Invoice Number	Description	Net Invoice Amount
ALLIANT ENERGY RESOURCES					
1007	ALLIANT ENERGY RESOURCES	500-36-53700-308-545 ELECTRI	DEC 15 2020	MONTHLY INVOICE	97,877.45
Total ALLIANT ENERGY RESOURCES:					97,877.45
ASSOCIATED APPRAISAL CONSULTANTS					
1013	ASSOCIATED APPRAISAL CON	100-10-51510-206-000 ASSESS	152022	PROFESSIONAL SERVICES	494.81
Total ASSOCIATED APPRAISAL CONSULTANTS:					494.81
AUDIO BOOKS CIRCUIT					
1014	AUDIO BOOKS CIRCUIT	100-50-55110-319-000 LIBRARY	DEC 20	ANNUAL MEMBERSHIP 2021	1,000.00
Total AUDIO BOOKS CIRCUIT:					1,000.00
AXLEY BRYNELSON, LLP					
1017	AXLEY BRYNELSON, LLP	450-00-53311-218-000 STREET	829487	STORM WATER EASEMENT WORK CLEARY/MA	593.20
Total AXLEY BRYNELSON, LLP:					593.20
BAKER & TAYLOR BOOKS					
1022	BAKER & TAYLOR BOOKS	100-50-55110-320-000 LIBRARY	2035658853	LIBRARY BOOKS	140.74
Total BAKER & TAYLOR BOOKS:					140.74
BLACK EARTH JOINT FIRE DISTRICT					
1035	BLACK EARTH JOINT FIRE DIST	100-20-52200-218-000 FIRE DE	268	REGULAR LEVY-1ST QTR 2021	6,482.55
Total BLACK EARTH JOINT FIRE DISTRICT:					6,482.55
CENEX FLEET FUELING					
1057	CENEX FLEET FUELING	100-20-52100-312-000 POLICE	205774CL	POLICE EXP GAS/OIL	292.19
Total CENEX FLEET FUELING:					292.19
COMPLIANCE SERVICES INC.					
1069	COMPLIANCE SERVICES INC.	100-30-53100-354-000 PUBLIC	38930	2021 MEMBERSHIP FEE	150.00
Total COMPLIANCE SERVICES INC.:					150.00
DANE CO. CLERK					
1080	DANE CO. CLERK	100-10-51410-346-000 ELECTIO	2020-03	ELECTION MACHINE MODEM EXP 2020	60.00
Total DANE CO. CLERK:					60.00
EHLERS & ASSOCIATES INC.					
1104	EHLERS & ASSOCIATES INC.	400-00-58400-000-000 BOND IS	61456	1.39 MIL GO BOND AGENT FEE-ANNUAL	400.00
Total EHLERS & ASSOCIATES INC.:					400.00
GOVOFFICE					
1016	GOVOFFICE	100-10-51400-397-000 CLERK -	204087	2021 ANNUAL WEB HOSTING FEE	660.00
Total GOVOFFICE:					660.00
GREAT-WEST TRUST COMPANY, LLC					
1126	GREAT-WEST TRUST COMPANY	100-00-21538-000-000 WIS. DEF	DEC 2020	MONTHLY DEFERRED PAYMENT-DANZ	150.00

Vendor	Vendor Name	GL Account and Title	Invoice Number	Description	Net Invoice Amount
1126	GREAT-WEST TRUST COMPANY	100-00-21538-000-000	WIS. DEF DEC 2020	MONTHLY DEFERRED PAYMENT-ROGERS	120.00
1126	GREAT-WEST TRUST COMPANY	100-00-21538-000-000	WIS. DEF DEC 2020	MONTHLY DEFERRED PMT.-SHAFFER	300.00
Total GREAT-WEST TRUST COMPANY, LLC:					570.00
IIMC					
1139	IIMC	100-10-51400-378-000	CLERK - DEC 2020	MEMBERSHIP RENEWAL 2021	215.00
Total IIMC:					215.00
JANI KING					
1146	JANI KING	100-50-55110-377-000	LIBRARY MAD01210026	MONTHLY CONTRACT BILLING	60.00
1146	JANI KING	500-36-53760-222-930	CLEANIN MAD01210026	MONTHLY CONTRACT BILLING-ELEC	60.00
1146	JANI KING	100-50-55110-377-000	LIBRARY MAD01210026	MONTHLY CONTRACT BILLING	60.00
1146	JANI KING	700-38-53960-222-930	CLEANIN MAD01210026	MONTHLY CONTRACT BILLING-SEWER	60.00
1146	JANI KING	600-37-53860-222-930	CLEANIN MAD01210026	MONTHLY CONTRACT BILLING-WATER	60.00
Total JANI KING:					300.00
KANOPY					
1398	KANOPY	100-50-55110-319-000	LIBRARY 225287	LIBRARY PLAY CREDITS	66.00
Total KANOPY:					66.00
MACKESEY CARPET CLEANING LLC					
1175	MACKESEY CARPET CLEANING	100-10-51600-302-000	VILLAGE 895	VILLAGE SHARE OF CARPET CLEANING W/LIB	75.00
Total MACKESEY CARPET CLEANING LLC:					75.00
MIDWEST TAPE, LLC					
1394	MIDWEST TAPE, LLC	100-50-55110-319-000	LIBRARY 99708242	LIBRARY DIGITAL MEDIA	101.88
Total MIDWEST TAPE, LLC:					101.88
NORTHWEST DANE SENIOR SERVICES					
1213	NORTHWEST DANE SENIOR SE	100-50-55300-384-000	REC - MI 10998	ANNUAL FUNDING 2021	8,000.00
Total NORTHWEST DANE SENIOR SERVICES:					8,000.00
RICOH USA INC					
1242	RICOH USA INC	100-50-55110-322-000	LIBRARY 5060864325	LIBRARY COPIES	22.09
Total RICOH USA INC:					22.09
SHAFFER, CAROLYN					
10091	SHAFFER, CAROLYN	100-50-55110-368-000	LIBRARY DEC 2020	REIMBURSE MILEAGE-62 TO SCLS	71.30
Total SHAFFER, CAROLYN:					71.30
TDS TELECOM SERVICE CORPORATION					
1263	TDS TELECOM SERVICE CORP	500-36-53760-364-921	TELEPH DEC 2020	MONTHLY INVOICE - ELECTRIC NOV & DEC	245.10
1263	TDS TELECOM SERVICE CORP	100-50-55110-364-000	LIBRARY DEC 2020	MONTHLY INVOICE - LIBRARY NOV & DEC	151.08
1263	TDS TELECOM SERVICE CORP	100-20-52100-364-000	POLICE DEC 2020	MONTHLY INVOICE - POLICE NOV & DEC	145.26
1263	TDS TELECOM SERVICE CORP	600-37-53860-364-921	TELEPH DEC 2020	MONTHLY INVOICE - WATER NOV & DEC	245.10
1263	TDS TELECOM SERVICE CORP	700-38-53960-364-921	TELEPH DEC 2020	MONTHLY INVOICE - SEWER NOV & DEC	245.10
1263	TDS TELECOM SERVICE CORP	100-10-51400-364-000	CLERK T DEC 2020	MONTHLY INVOICE - OFFICE NOV & DEC	259.72

Vendor	Vendor Name	GL Account and Title	Invoice Number	Description	Net Invoice Amount
Total TDS TELECOM SERVICE CORPORATION:					1,291.36
THE SHOE BOX					
1268	THE SHOE BOX	100-30-53100-354-000 PUBLIC	78585-78587	SAFETY SHOES FOR PW CREW	510.30
Total THE SHOE BOX:					510.30
VISA-STATE BANK OF CROSS PLAINS					
1291	VISA-STATE BANK OF CROSS P	100-10-51400-350-000 CLERK P	DEC 15 2020	EXP 1-POSTAGE	110.00
1291	VISA-STATE BANK OF CROSS P	100-10-51000-208-200 ECONO	DEC 15 2020	EXP 1-EDC SURVEY MONKEY FEE	99.00
1291	VISA-STATE BANK OF CROSS P	100-10-51400-354-000 CLERK-S	DEC 15 2020	EXP 1- LOGMEIN FEE COVID EXP	369.24
1291	VISA-STATE BANK OF CROSS P	100-30-53100-366-000 PUBLIC	DEC 15 2020	EXP 2- WIS. RURAL WATER TRNG.	109.90
1291	VISA-STATE BANK OF CROSS P	100-50-55110-316-000 LIBRARY	LIB DEC 20	LWMMI-HANDBOOKS ON VILLAGE OFFICIALS	156.67
1291	VISA-STATE BANK OF CROSS P	100-50-55110-364-000 LIBRARY	LIB DEC 20	VERIZON-PHONE SERVICE	80.02
1291	VISA-STATE BANK OF CROSS P	100-50-55110-360-000 LIBRARY	LIB DEC 20	FACEBOOK-MISCELLANEOUS	15.02
Total VISA-STATE BANK OF CROSS PLAINS:					939.85
WCMA					
1295	WCMA	100-10-51400-378-000 CLERK -	DEC 2020	ANNUAL MEMBERSHIP FEE 2021	102.00
Total WCMA:					102.00
Grand Totals:					120,415.72