



# Village of Black Earth

1210 Mills St. • P.O. Box 347  
BLACK EARTH, WI 53515  
P: 608-767-2563 F: 608-767-2064

## VILLAGE OF BLACK EARTH ZONING PERMIT APPLICATION

Permit Application: Applications for a zoning permit shall be made in duplicate to the Building Inspector and shall include the following where applicable.

1. List the names, addresses and phone numbers of the applicant:

\_\_\_\_\_

Names, addresses and phone numbers of the owner of the site:

\_\_\_\_\_

Architect: \_\_\_\_\_

Professional engineer: \_\_\_\_\_

Contractor: \_\_\_\_\_

2. Description of the subject site by lot, block and recorded subdivision or by metes and bounds:

\_\_\_\_\_

\_\_\_\_\_

3. Address of the Subject Site:

\_\_\_\_\_

4. Type of Structure:

\_\_\_\_\_

5. Existing and Proposed operation or use of the structure or site:

\_\_\_\_\_

6. Zoning District(s) Within Which the Subject Site Lies:

\_\_\_\_\_

7. Provide a plat or survey prepared by a registered land surveyor showing the location, boundaries, dimensions, elevations, uses and size of the following: subject site; existing and proposed structure; existing and proposed easements, streets and other public ways; off street-parking, loading areas, and driveways; existing right-of-way access restrictions; and existing and proposed street, side and rear yards. In addition, the plat or survey shall show the location, elevation and use of any abutting lands and their structures within 40 feet of the subject site and shall show the centerline of abutting highways and the high-water mark of any abutting watercourse. The plat or survey shall also show any private water or on-site sewage disposal system to be installed, including a sketch showing surveyed location of wells, streams, lakes, buildings, privies and septic tank systems within 100 feet of the proposed

sewage disposal site. In case of simple extensions, alterations, repairs or restoration, the Building Inspector may waive any or all of the requirements hereunder and accept in lieu thereof a simple sketch by the applicant with explanatory data found sufficient by the Building Inspector to adequately identify and explain the proposed construction and use.

8. Provide Proposed Utility Connections Documentation. Unless said property is already attached to the municipal sewerage system, said applicant shall provide a sketch in details of proposed connection to the municipal sewerage system. It is hereby provided that the Director of Public Works of the Village of Black Earth shall provide, without charge, on the request of any applicant, the necessary information as to available sewerage service. Such information shall include details as to the applicable connection charges if the sewer service is available on the street involved or, if not, details as to the cost and feasibility of necessary extension of the municipal service mains, manholes and other appurtenances. Included in this information shall be the availability of basement floor drains and the necessity of a lift pump on the property of the applicant or an additional municipal lift station. Similar information shall be supplied as to availability and proposed connections to the Municipal Water Utility and the Municipal Electric Utility. The handling of storm water from said property or any changes in the discharge of such water shall be shown. All municipal ordinances and rules of the Village of Black Earth or any to its municipal utilities as to sewer and water main extension, connections to municipal utilities, including compulsory connections, the handling or storm water and provisions or requirements as to curb, gutter, sidewalks, and streets now in existence or hereafter adopted apply to any new buildings or extensions to present buildings.
  
9. As a part of the application to be filed with the Building Inspector or before the granting of the permit, the Director of Public Works shall certify as to the requirements of the Village or of the Village utilities as to the handling of any of the matters stated above, estimated costs of the same and the applicable rules as to the payment of costs by the applicant, including the time of payment or any available deferment thereof. Said application shall also indicate as to whether or not the use of gas utility service is contemplated, and, if it is contemplated, a similar certificate shall likewise be furnished by the applicant from the public utility furnishing the gas service.
  
10. Type of residential development (if applicable)
  - a. No. of dwelling units by bedroom:  
1 BR: \_\_\_\_\_ 2 BR: \_\_\_\_\_ 3 BR: \_\_\_\_\_ 4 (or more) BR: \_\_\_\_\_
  - b. No. of parking stalls: \_\_\_\_\_
  
11. Type of Non-residential Development (if applicable): \_\_\_\_\_
  - a. Proposed hours of operation: \_\_\_\_\_
  - b. No. of employees: \_\_\_\_\_
  - c. Floor area: \_\_\_\_\_
  
12. Sewer: Municipal: \_\_\_\_\_ Private: \_\_\_\_\_ County approved septic (date)? \_\_\_\_\_
  
13. Water: Municipal: \_\_\_\_\_ Private: \_\_\_\_\_ County approved well (date)? \_\_\_\_\_
  
14. Highway permit necessary? Yes: \_\_\_ No: \_\_\_ If yes, permit obtained yet? \_\_\_\_\_
  
15. Is there a need for fencing? Yes: \_\_\_ No: \_\_\_ If yes, what type? \_\_\_\_\_

16. Proposed signs and lighting (type and location); \_\_\_\_\_  
\_\_\_\_\_

17. Proposed zoning district \_\_\_\_\_

18. Provide the owners' names and addresses of all properties lying within two hundred (200) feet of the area proposed to be rezoned.

19. Any other additional and pertinent information

24. Submit the non-refundable \$350 meeting/publication fee.

I (We), under the penalty of perjury or false swearing, hereby certify that all the above statements and attachments submitted herewith are true and correct to the best of my knowledge or belief .

Respectfully submitted by: \_\_\_\_\_ Date: \_\_\_\_\_

Owner or authorized person's signature

**Please Note** – All applicants shall be responsible for legal or outside consultant costs incurred by the Village.

\_\_\_\_\_

**For Village Use Only:** Date received: \_\_\_\_\_ Fee Paid: \_\_\_\_\_ Publish: \_\_\_\_\_  
Ordinance Section No.: \_\_\_\_\_ Permit Request No.: \_\_\_\_\_

Ordinances Sections Provided to Applicant: \_\_\_\_\_

\_\_\_\_\_